



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, NOVEMBER 16, 2021 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/81946009258?pwd=ZUk0ZXNFY1lvY2xHRUVoQk83RFdlQT09>

Meeting ID: 819 4600 9258

Passcode: 53538

Dial by Location
+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings – None**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the November 2, 2021 regular City Council meeting** (Ebbert)

- b. **City Sewer, Water, and Stormwater Utility Financial Statements** as of October 31, 2021 (Ebbert)
- c. Review and possible action relating to **building, plumbing, and electrical permit report for October, 2021** (Juarez)
- d. Review and possible action relating to the City Clerk-issued **License and Permit Report for October 2021** (Ebbert)
- e. Review and possible action relating to a Special Event: **Fort Atkinson Holiday Tree Lighting** (Ebbert)
- f. Review and possible action relating to a Special Event: **Santa visit with Hayride** (Ebbert)

6. **Petitions, Requests, and Communications** -None

7. **Resolutions and Ordinances:**

- a. Review and possible action relating to a **Resolution Adopting the 2022 Annual Budget and Setting the Property Tax Levy for the City of Fort Atkinson, Jefferson County, Wisconsin** (LeMire)
- b. Review and possible action relating to a **Resolution Confirming the Total Levy for Taxing Jurisdictions in the City of Fort Atkinson and Determining the Mill Rate** (LeMire)

8. **Reports of Officers, Boards, and Committees:**

- a. City Manager's Report (LeMire)

9. **Unfinished Business-** None

10. **New Business:**

- a. Review and possible action relating to the **2022 Small Animal Collection Contract** with the Humane Society of Jefferson County (Ebbert)
- b. Review and possible action relating to the **purchase of two squad cars** for City of Fort Atkinson Police Department from the 2022 Capital Improvements Projects Budget (Bump)
- c. Review and possible action relating to the authorization of ARPA Funds for training **Advanced Emergency Medical Technicians** in the City of Fort Atkinson Fire Department (Rausch)

11. **Miscellaneous** – None

12. **Claims, Appropriations and Contract Payments:**

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert)

13. Adjournment

Date Posted: November 10, 2021

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, NOVEMBER 2, 2021 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Public Works Superintendent, Park & Rec Director, Library Director, Museum Director, City Electrician, Water Supervisor and Wastewater Supervisor.

3. PUBLIC HEARING:

a. Public Hearing relating to the City of Fort Atkinson 2022 Operating Budget and 2022-2027 Capital Improvements Plan

Manager LeMire presented the 2022 budget to those in the audience and online.

4. PUBLIC COMMENT - NONE

5. CONSENT AGENDA:

a. Review and possible action relating to the minutes of the October 19, 2021 regular City Council meeting (Ebbert)

b. Review and possible action relating to the minutes of the October 26, 2021 Plan Commission meeting (Ebbert)

c. Review and possible action relating to a Special Event: Jones Dairy Farm and BKS Dental's Holiday Light Display along the bike trail from November 8th through December 31st (Ebbert)

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.c. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS

a. Presentation of the Water System Master Plan (Hayden)

Water Supervisor Hayden and Representatives from Baxter & Woodman were present to review the Master Plan. The city has five active wells which was noted to be adequate to provide service to all residents and manage future growth. The main station pumps may need maintenance or replacement in the future. Low pressure areas will need to be monitored as growth occurs.

Cm. Hartwick moved, seconded by Cm. Becker to accept and file the Water System Master Plan. Motion carried.

7. RESOLUTIONS AND ORDINANCES:

a. Second/Final Reading of an Ordinance to repeal and recreate Section 1-14 of the City of Fort Atkinson Municipal Code relating to establishment of Voting Wards and Boundaries (LeMire)

Cm. Housley moved, seconded by Cm. Johnson to suspend the rules and waive a third reading of this Ordinance to repeal and recreate Section 1-14 of the City of Fort Atkinson Municipal Code relating to the establishment of Voting Wards and Boundaries. Motion carried.

Cm. Housley moved, seconded by Cm. Johnson to adopt this Ordinance to repeal and recreate Section 1-14 of the City of Fort Atkinson Municipal Code relating to the establishment of Voting Wards and Boundaries. Motion carried.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

a. City Manager's Report (LeMire)

No action required.

9. UNFINISHED BUSINESS:

a. Review and possible action relating to an accepted offer to purchase the Walsh Properties adjacent to the Wastewater Treatment Facility with Wastewater Utility unrestricted reserve funds (LeMire/Christensen)

Manager LeMire reviewed the accepted offer for land that adjoins the WWTP. The purchase of this land would allow future expansion for up to 30 years. The facility is currently undergoing a \$15 million dollar expansion and having to re-locate in the future due to lack of land/space would cost over \$200 million dollars. Funds for the purchase of this land exist in the unrestricted fund balance. No general fund tax levy dollars are used for the purchase of this land.

Cm. Becker moved, seconded by Cm. Hartwick approve the accepted offer to purchase the Walsh Properties for \$280,000, using Wastewater Utility unassigned reserve funds. Motion carried.

10. NEW BUSINESS:

a. Review and possible action to authorize the City Manager to execute the 2022 Joint Powers Agreement with Jefferson County for the County 911 Emergency System (LeMire)

Cm. Hartwick moved, seconded by Cm. Becker to authorize the City Manager to execute the 2022 Joint Powers Agreement with Jefferson County for the County 911 Emergency System. Motion carried.

b. Review and possible action relating to the purchase of a Street Sweeper through the Storm Water Utility Fund (Williamson)

PW Superintendent Williamson reviewed the quotes for the sweeper. The purchase of the equipment was scheduled in the CIP for many years using operating funds. The prior machine

was purchased in 2010 and staff has had a success working with MacQueen Equipment in the past.

Cm. Housley moved, seconded by Cm. Johnson to approve the purchase of the Elgin Regen X Sweeper for the investment of \$262,049.00 from MacQueen Equipment with the guaranteed trade in value of \$27,700.00 for the City's 2010 Elgin Crosswind Sweeper and the option to attempt to sell the City's currently owned sweeper prior to delivery of the new unit. Motion carried.

c. Review and possible action to authorize the City Manager to apply for a Neighborhood Investment Grant on behalf of the Badgerland After School Enrichment (BASE) Program (LeMire)
Manager LeMire shared the opportunity to assist BASE with a grant application through the DOA and the Neighborhood Investment Fund Grant Program. The minimum award would be \$1 million with a maximum of \$15 million.

Cm. Hartwick moved, seconded by Cm. Becker to authorize the City Manager to apply for the Neighborhood Investment Grant on behalf of the Badgerland After School Enrichment (BASE) Program. Motion carried.

d. Review and possible action relating to a Certified Survey Map for the Dempsey property located at 720 McMillen Street (CSM-2021-10) (Selle)

Cm. Becker moved, seconded by Cm. Johnson to approve the Certified Survey Map for the Dempsey property located at 720 McMillen Street. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a. Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)

Cm. Hartwick moved, seconded by Cm. Becker to approve the list of verified claims and authorize payment. Motion carried.

13. ADJOURNMENT

Cm. Becker moved, seconded by Cm. Housley to adjourn. Meeting adjourned at 8:22 pm.



Permit Report

10/01/2021 - 10/31/2021

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
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Group: Add/Alter Commercial

21889	1047 Whitewater Ave.	FW Rockwell, Kurt Wolf	Add/Alter Commercial	Fire damage repair	50,000	\$326.00
						\$326.00

Group Total: 1

Group: Deck

21862	805 Florence St.	Jessie & Rachel Schaefer	Deck	Deck in rear yard	4,000	\$68.40
21866	414 Hillcrest Dr.	Kim Loker	Deck	Front porch	20,000	\$48.90
						\$117.30

Group Total: 2

Group: Demo/Raze

21878	415 Foster St.	Sam Orvold	Demo/Raze	Raze of existing fire damaged home	0	\$50.00
						\$50.00

Group Total: 1

Group: Electrical

21860	825 Lexington Blvd.	Becker Trust	Electrical	Remodel electrical	0	\$52.50
21863	714 Florence St.	Ruth Braman	Electrical	100 amp service	0	\$55.75
21864	535 Berea Dr.	Bethany Evangelical Lutheran Church	Electrical	TEMPORARY SERVICE	0	\$60.00
21869	1651 Montclair Pl.	Jamie Schmitz	Electrical	PV system	0	
21873	424 Foster St.	Neil Rainford	Electrical	2 exhaust fans	0	\$40.00

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
21875	348 Merchants Ave.	Kirk Weckler	Electrical	Remodel home elec.	0	\$325.00
21877	717 Cloute St.	Bob Jordan	Electrical	direct wire	0	\$35.00
21890	528 East St.	Chris Luebke	Electrical	two openings	0	\$35.75
21893	105 Hilltop Tr. East	Pamela Pennycooke	Electrical	PV array	0	\$330.00
21894	1501 Jamesway	Janis Lindsey	Electrical	Sub & 18 openings	0	\$58.00
						\$992.00

Group Total: 10

Group: Fence

21876	215 Shirley St.	Kathryn McGraw	Fence	6' fence in rear yard	5,000	\$55.00
21882	1538 Radhika St.	Deborah Hacht	Fence	6' privacy fence	4,000	\$55.00
21884	210 Lucile St.	Lisa Starin	Fence	4' chainlink fence in rear yard	3,800	\$55.00
21885	507 Rodgers St.	Chandra Gates	Fence	6' fence rear yard	2,400	\$55.00
21887	210 Cramer St.	Joanne Koch	Fence	4' Picket in rear yard	1,200	\$55.00
						\$275.00

Group Total: 5

Group: HVAC

21868	535 Berea Dr.	Bethany Evangelical Lutheran Church	HVAC	New school HVAC	0	\$755.00
21871	365 Ramesh	Eric Schultz	HVAC	Basement HVAC runs	0	\$60.00
21886	611 E Sherman Ave.	Fort Health Care	HVAC	Air door & Grilles	0	\$60.00
21891	825 Lexington Blvd.	Tom Becker	HVAC	New furnace & ductwork & A/C	0	\$135.00
21892	825 Lexington Blvd.	Tom Becker	HVAC	New furnace & ductwork & A/C	0	\$135.00
						\$1,145.00

Group Total: 5

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
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Group: New Single Family

21879	1713 Montclair Pl.	Roxsolid Creations LLC	New Single Family	New single family home	320,000	\$765.85
						\$765.85

Group Total: 1

Group: Plumbing

21872	217 Shirley St	Joyce Hertel	Plumbing	Bath	0	\$36.00
21883	1513 Stacy Ln.	Bill Roberts	Plumbing	Tub	0	\$36.00
						\$72.00

Group Total: 2

Group: Right of Way Opening Permit

21865	415 Foster Street	Sam Orvold	Right of Way Opening Permit	Street opening-Gas service retirement	0	
21867	414-416 Robert Street	Kim Foelker	Right of Way Opening Permit	New electric service	0	
21870	13 Margaret St		Right of Way Opening Permit	replacing driveway to curb	0	
21880	1620 Janesville Ave		Right of Way Opening Permit	New parking lot	0	
21881	613 Lexington St	Dusty Hettich	Right of Way Opening Permit	driveway	0	\$50.00
21888	910 Grove Street	Paul Smith	Right of Way Opening Permit	driveway	0	
						\$50.00

Group Total: 6

Group: Single Family Alteration/Addition

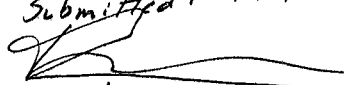
21874	421 Washington St.	Paula & Eugene Dabel	Single Family Alteration/Addition	Kitchen addition	75,000	\$60.00
						\$60.00

Group Total: 1

						\$3,853.15
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Total Records: 34

11/3/2021

Submitted: 11/3/21

Building Inspector



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

MEMORANDUM

DATE: November 16, 2021

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Monthly Report of Licenses and Permits Issued by the City Clerk

The following is a list of the Licenses and Permits issued by the City Clerk for the period of October 16, 2021 through November 10, 2021, per the City of Fort Atkinson Municipal Code of Ordinances. No action is necessary by City Council, as these licenses and permits have already been issued. This report is for informational purposes only.

BEEKEEPING

None

OPERATOR

Licensing Period – July 1, 2021 – June 30, 2022

Applicant	Place of Employment	Recommended Approval by Fort Atkinson Police Department
Emily Y. Stoll	Tavern on Rock	X
Jonathan B. Thompson	Kwik Trip #439	X
Fany J Cortes	La Cabana LLC	X
Lisa B. Behselich	Bienfang's Bar	X
Timothy Behselich	Bienfang's Bar	X
Sierra Stevenson	Fat Boyz	X
Daniel J Coogle	Kwik Trip #439	X
Haylee K Miles	Kwik Trip #439	X
Corry Frye	Lion's Quick Mart	X
Andrew L Bean	Kwik Trip #439	X

MOBILE MERCHANT

None

DOOR-TO-DOOR RESIDENTIAL / DIRECT SELLER

None



AGENDA

City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

MEMORANDUM

DATE: November 16, 2021

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to Special Event:
Riverwalk Plaza Tree Committee – Holiday Tree Lighting

BACKGROUND

The City of Fort Atkinson is committed to supporting quality special events throughout the community. The Special Event Guide and Application was created to assist with planning events in the city and to allow appropriate contact information be obtained and forwarded to Departments. The planning guide is designed to assist members of the community in the planning, preparation and running of events and programs in Fort Atkinson.

The Special Event Guide defines a special event as a planned extraordinary occurrence or temporary aggregation of attractions, open to the public, that (a) is conducted on public property, (b) is conducted on private property and has a substantial impact on public property, (c) has activities that request special temporary licenses; or (d) require special city services, whether open to the public or not, including but not limited to, any of the following: street closures, provisions of barricades, garbage cans, stages or special no parking signs, special electrical services, or special police protection. Special events include, but not limited to, neighborhood and community festivals, parades, processions, fairs, and bicycle or foot races.

DISCUSSION

Event: Holiday Tree Lighting

Dates and Hours of Event: Saturday, November 27, 2021 – 5:30 pm - 6:30 pm

Location: Riverwalk plaza 'park', 15 S Water Street East

Contact Person: John Kutz, john@msigeneral.com

Estimated Number of Attendees: 20

The tree will be placed on November 27 and remain on site until December 27. Local volunteers will monitor and tend to the tree. The tree will be lit from on-site electrical service and will be lit dusk to dawn according adjacent lighting.

Event information was routed to Departments with the following comments without concerns.

FINANCIAL ANALYSIS

There is no financial impact to the City of Fort Atkinson for the event.

RECOMMENDATION

Staff recommends that City Council approve the Riverwalk Plaza Tree Committee – Holiday Tree Lighting in the Riverwalk plaza between November 27 and December 27.

ATTACHMENTS

Special Event Application, Area Map



CITY OF FORT ATKINSON
Special Event Application

Name of Business/Group Organizing Event: Fort Atkinson Holiday Tree	
Contact Person for Event: John Kutz	
Phone Number: 920-650-5032	Email: john@msigeneral.com
Is the Business/Group Organizing Event: <input type="checkbox"/> For profit or <input checked="" type="checkbox"/> Non-Profit	Special Event Details Tree to be placed 11/27 → 12/27. lit dusk to dawn via existing outlet.
Event Name: Fort Atkinson Holiday Tree Lighting	
Event Date: November 27, 2021 - December 27	
Event Location: Riverwalk Plaza	
Estimated Number of Attendees: 20	Hours of Event: 5:30 pm to 6:30 pm
Check all applicable boxes: <input type="checkbox"/> I am renting a City Park Attach copy of paid park rental from Parks & Recreation (920) 563-7781. <input checked="" type="checkbox"/> I will be having music Start and end time of music: 5:30 to 6:30 ... caroling and seasonal music <input type="checkbox"/> I will be closing a street(s) Attach site diagram with details. Barricades can be provided by Public Works upon request (920) 563-7771. <input type="checkbox"/> I will be selling beer and/or wine* Attach Temporary License and Bartender/Operator Applications. Contact City Clerk (920) 563-7760 *Restroom Plan also required with sales of beer and/or wine. Refer to the Special Event Guide. <input checked="" type="checkbox"/> I will be erecting a tent, canopy or other temporary structure.	
By signing, I agree to the following statements: I understand I am responsible for a fire safety and medical plan. I understand it is my responsibility to read the Special Events Guide. I understand I may be required to provide Proof of Insurance. I am responsible to contact each Department to arrange for assistance. I understand I am responsible for timely clean up after the event. Responsible Party Signature: <i>John Kutz</i>	

Date Submitted to Clerk: 11/8/21		Office Use Only		Date Emailed to Departments: 11/8/21	
Department		Comments, Concerns, Action(s) to be taken			
<input checked="" type="checkbox"/> Clerk/Treasurer	no concerns.				
<input checked="" type="checkbox"/> EMS - Ryan Brothers Ambulance	no reply.				
<input checked="" type="checkbox"/> Engineer and Building Inspection	no concerns				
<input checked="" type="checkbox"/> Electrician	no reply				
<input checked="" type="checkbox"/> Fire and Rescue Department	no reply				
<input checked="" type="checkbox"/> Library and Museum	ok, no concerns				
<input checked="" type="checkbox"/> Parks & Recreation	no reply				
<input checked="" type="checkbox"/> Police Department	no concerns.				
<input checked="" type="checkbox"/> Public Works Department	no reply.				
<input checked="" type="checkbox"/> Wastewater and Water Utility	no concerns				
Date Reported to City Council (if necessary): 11/16/21					
Comments, Contingencies, Findings:					

Jefferson County Land Information

CITY RIVERWALK PLAZA

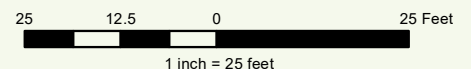


- | | | | |
|--|-----------------------|--|--------------------|
| | Description | | Road Right of Ways |
| | Municipal Boundaries | | Section Lines |
| | Property Boundary | | Surface Water |
| | Old Lot/Meander Lines | | Map Hooks |
| | Rail Right of Ways | | Tax Parcels |



Jefferson County Geographic Information System

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.



Printed on: November 8, 2021
Author: Public User



AGENDA

City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

MEMORANDUM

DATE: November 16, 2021

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to Special Event:
Badger Bank – Santa visit with hayrides

BACKGROUND

The City of Fort Atkinson is committed to supporting quality special events throughout the community. The Special Event Guide and Application was created to assist with planning events in the city and to allow appropriate contact information be obtained and forwarded to Departments. The planning guide is designed to assist members of the community in the planning, preparation and running of events and programs in Fort Atkinson.

The Special Event Guide defines a special event as a planned extraordinary occurrence or temporary aggregation of attractions, open to the public, that (a) is conducted on public property, (b) is conducted on private property and has a substantial impact on public property, (c) has activities that request special temporary licenses; or (d) require special city services, whether open to the public or not, including but not limited to, any of the following: street closures, provisions of barricades, garbage cans, stages or special no parking signs, special electrical services, or special police protection. Special events include, but not limited to, neighborhood and community festivals, parades, processions, fairs, and bicycle or foot races.

DISCUSSION

Event: Badger Bank – Santa visit with hayrides

Dates and Hours of Event: Saturday December 4, 2021 – 10:00 am to 1:00 pm

Location: Badger Bank, 220 Grant Street

Contact Person: Tammi Vetrano, tvetrano@badgerbank.bank

Estimated Number of Attendees: 250

Badger Bank will be hosting a visit from Santa with hayrides for those in attendance. The route will depend on weather, wind and traffic the day of. The ride will begin and end at Badger Bank and will route on the following streets: Grant Street, S 3rd Street W, Main Street, S. Water Street W, Lumber Street, Milwaukee Ave W and return.

Staff is required to provide 'No Parking' signs on the 200 block of Grant Street to allow for safety around the horse and hayride.

Event information was routed to Departments with the following comments without concerns. A Certificate of Insurance was provided.

FINANCIAL ANALYSIS

There is no financial impact to the City of Fort Atkinson for the event.

RECOMMENDATION

Staff recommends that City Council approve the Badger Bank Santa visit with hayrides on Saturday December 4, 2021.

ATTACHMENTS

Special Event Application, Area Map



CITY OF FORT ATKINSON Special Event Application

Name of Business/Group Organizing Event: Badger Bank	
Contact Person for Event: Tammi Vetrano	
Phone Number: 920-563-2478	Email: tvetrano@badgerbank.bank
Is the Business/Group Organizing Event: <input checked="" type="checkbox"/> For profit or <input type="checkbox"/> Non-Profit	
Special Event Details	
Event Name: Santa visit with hayride	
Event Date: December 4th 2021	
Event Location: Badger Bank 220 Grant St	
Estimated Number of Attendees: 250	Hours of Event: 10am-1pm
Check all applicable boxes:	
<input type="checkbox"/> I am renting a City Park	Attach copy of paid park rental from Parks & Recreation (920) 563-7781.
<input type="checkbox"/> I will be having music	Start and end time of music:
<input type="checkbox"/> I will be closing a street(s)	Attach site diagram with details. Barricades can be provided by Public Works upon request (920) 563-7771.
<input type="checkbox"/> I will be selling beer and/or wine*	Attach Temporary License and Bartender/Operator Applications. Contact City Clerk (920) 563-7760
*Restroom Plan also required with sales of beer and/or wine. Refer to the Special Event Guide.	
<input type="checkbox"/> I will be erecting a tent, canopy or other temporary structure.	
By signing, I agree to the following statements:	
I understand I am responsible for a fire safety and medical plan. I understand it is my responsibility to read the Special Events Guide. I understand I may be required to provide Proof of Insurance. I am responsible to contact each Department to arrange for assistance. I understand I am responsible for timely clean up after the event.	
Responsible Party Signature: <i>Tammi Vetrano</i>	

Office Use Only

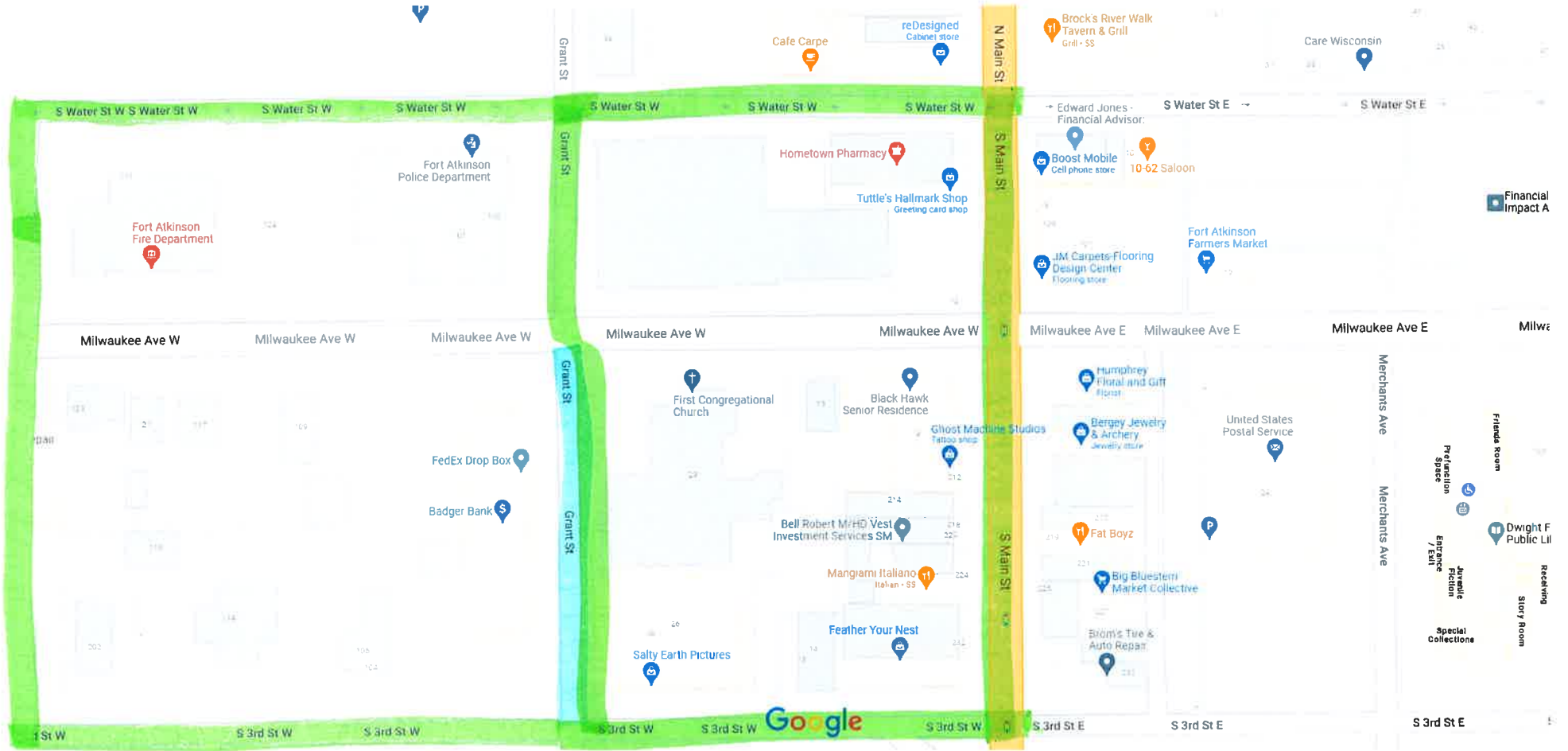
Date Submitted to Clerk: **11/9/21** Date Emailed to Departments: **11/9/21**

Department	Comments, Concerns, Action(s) to be taken
<input checked="" type="checkbox"/> Clerk/Treasurer	<i>no concerns</i>
<input checked="" type="checkbox"/> EMS - Ryan Brothers Ambulance	<i>no reply</i>
<input checked="" type="checkbox"/> Engineer and Building Inspection	<i>no reply/concerns</i>
<input checked="" type="checkbox"/> Electrician	<i>no concerns</i>
<input checked="" type="checkbox"/> Fire and Rescue Department	<i>no concerns</i>
<input checked="" type="checkbox"/> Library and Museum	<i>no concerns</i>
<input checked="" type="checkbox"/> Parks & Recreation	<i>no comments</i>
<input checked="" type="checkbox"/> Police Department	<i>no concerns</i>
<input checked="" type="checkbox"/> Public Works Department	<i>OK -</i> No Parking signs on westside of Grant St
<input checked="" type="checkbox"/> Wastewater and Water Utility	<i>no concerns</i>

Date Reported to City Council (if necessary): 11/16/21
Comments, Contingencies, Findings: See attached route

Google Maps

Santa Hayride Route



Map data ©2021 Google 50 ft

parking (wagons loading)
route may differ
depending on weather conditions



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

MEMORANDUM

DATE: November 16, 2021

TO: City of Fort Atkinson City Council

FROM: Rebecca Houseman LeMire, City Manager

RE: Review and possible action relating to the 2022 City of Fort Atkinson Operating Budget, 2022 Capital Improvements Projects Budget & 2023-2027 Capital Improvements Project Plan

The City of Fort Atkinson 2022 Operating Budget, the 2022 Capital Improvements Project (CIP) budget, and the 2023-2027 CIP Plan are on the agenda for possible action by the City Council. [Here is a link to the November 2, 2021 Proposed Budget Document.](#)

The updated November 16, 2021 final 2022 Proposed Budget document will be distributed to the City Council and the public as soon as possible after Jefferson County certifies the Levy Request. As of the date the City Council agenda and packet were distributed, this information was not available, which means the final 2022 Proposed Budget was not distributed with the packet.

CHANGES FROM 11.2.21 PROPOSED BUDGET DOCUMENT

The following changes will be incorporated into the "final" budget document:

- 2022 Budget Schedule added for reference
- Certified levies from all taxing jurisdictions and total mill rate charts and tables

FINANCIAL ANALYSIS

As outlined in the attached Resolution, the total necessary levy needed to support the City's 2022 operations is \$8,089,750, including the TIDs. The total assessed value of the property within the City is \$931,039,000, which equates to a City Mill Rate of \$8.699 per thousand of assessed value.

The total necessary levy needed to support the City, Jefferson County, the Fort Atkinson School District, and the Madison Area Technical College District in 2022 will be distributed as soon as possible after Jefferson County certifies the tax levy.

RECOMMENDATION

Staff recommends that the City Council adopt the following Resolutions, approving the 2022 City of Fort Atkinson Operating Budget, the 2022 Capital Improvements Projects Budget, and the 2023-2027 Capital Improvements Projects Plan:

1. Resolution Adopting the 2022 Annual Budget and Setting the Property Tax Levy for the City of Fort Atkinson, Jefferson County, Wisconsin; and
2. Resolution Confirming the Total Levy for Taxing Jurisdictions and Determining the Mill Rate (*this document will be distributed along with the final 2022 Proposed Budget document*)

RESOLUTION NO. _____

**A RESOLUTION ADOPTING THE 2022 ANNUAL BUDGET
AND SETTING THE PROPERTY TAX LEVY FOR THE
CITY OF FORT ATKINSON, JEFFERSON COUNTY, WISCONSIN**

WHEREAS, the City of Fort Atkinson City Council has reviewed the 2022 Proposed Budget prepared by City Staff and has authorized publication of the summary budget; and

WHEREAS, a Public Hearing on the 2022 budget was held on November 2, 2021, following proper notice in accordance with §65.90 Wis. Stats.; and

WHEREAS, it is necessary to levy property taxes in the amount of \$8,089,750 for City purposes, including the Tax Incremental Finance Districts, upon all taxable property within the City of Fort Atkinson as returned by the Assessor in the year 2021 for the uses and purposes set forth in said budget; and

WHEREAS, the necessary levy of \$8,089,750 represents a \$53,617 (0.67%) increase over the 2021 levy (TID in).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin, that:

1. Budgeted revenue estimates and expenditure appropriations for the year 2022 for the City of Fort Atkinson are hereby adopted per the attached summary and as set forth in the budget document.
2. The property tax levy required to finance the City's 2022 budget is \$8,089,750 (including TIDs), and the tax rate is established at \$8.699 per thousand dollars of assessed property value, based on the total assessed value of \$931,039,700.

Adopted and effective this 16th day of November 2021.

CITY OF FORT ATKINSON

Chris Scherer, Council President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director

2022 City of Fort Atkinson Budget Summary				
		2021 Adopted Budget	2022 Proposed Budget	Percent Change
GENERAL REVENUES				
	General Property Taxes	\$ 6,016,616	\$ 6,034,882	0.30%
	Other Taxes	\$ 322,070	\$ 335,025	4.02%
	Intergovernmental Revenues	\$ 2,050,250	\$ 2,053,947	0.18%
	Regulation and Compliance Revenues	\$ 330,200	\$ 363,700	10.15%
	Public Charges for Service Revenues	\$ 609,910	\$ 625,010	2.48%
	Public Improvement	\$ -	\$ -	0.00%
	General Revenues	\$ -	\$ -	0.00%
	Commercial Revenues	\$ 36,060	\$ 36,060	0.00%
	Other Financing Sources	\$ -	\$ -	0.00%
Total General Revenues		\$ 9,365,106	\$ 9,448,623	0.89%
GENERAL FUND EXPENDITURES				
	General Government	\$ 847,364	\$ 795,270	-6.15%
	Public Safety	\$ 3,789,889	\$ 3,763,914	-0.69%
	Health and Social Services	\$ 34,100	\$ 35,123	3.00%
	Public Works	\$ 2,356,854	\$ 2,366,260	0.40%
	Culture and Recreation	\$ 1,956,214	\$ 1,447,637	-26.00%
	Conservation and Development	\$ 222,755	\$ 235,400	5.68%
	Public Service Enterprises	\$ 43,056	\$ 54,964	27.66%
Total General Fund Allocations		\$ 9,250,232	\$ 8,698,567	-5.96%
2022 PROPERTY TAX LEVY		2021	2022	
General Fund Allocations Less Non-Property Tax Revenue		\$ 5,809,216	\$ 5,284,826	-9.03%
Debt Service Fund		\$ 1,101,030	\$ 1,097,562	-0.31%
Transportation Fund		\$ 500,000	\$ 500,000	0.00%
Dwight Foster Public Library Fund		\$ -	\$ 542,484	New Fund
Capital Improvement Project Budget		\$ 207,400	\$ 211,040	1.76%
Total Levy Less TIDs		\$ 7,617,646	\$ 7,635,912	0.24%
Klement Industrial Park - TID #6			\$ 46,896	
Downtown Economic Development - TID #7		\$ 427,487	\$ 147,733	
Northwest Corridor Development - TID #8			\$ 268,210	
Total Levy Including TIDs		\$ 8,045,133	\$ 8,098,750	0.67%



MEMORANDUM

DATE: November 16, 2021

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to 2022 Small Animal Collection Contract with the Humane Society of Jefferson County

BACKGROUND

The City of Fort Atkinson has partnered with the Humane Society of Jefferson County to maintain collection of small animals within the city limits. The contract is typically approved annually for a calendar year by the City Council and the Humane Society Board.

DISCUSSION

The Humane Society has served our community by furnishing and maintaining facilities and equipment adequate for the housing, shelter and care of all dogs and cats unlawfully at large or surrendered to the shelter.

FINANCIAL ANALYSIS

The contract is based on a per capita rate. The 2021 rate was \$2.72 per person, which is the same as 2020. The per capita rate has been calculated by the Humane Society using the CPI, which has remained relatively steady over the last few years. However, the Humane Society was faced with challenges this year as other shelters experienced and witnessed a CPI of 5.4%. The Humane Society board collectively decided on a modest increase cost per person at 2.5% or \$.06, which is an average increase of 1.25% to our contract.

The recently completed Census increased our population to 12,458 at a rate of \$2.78 per resident equates to \$34,633.24.

The Humane Society has continually offered at 1.5% discount should we elect to provide the contract payment in one lump sum in the month of January. We have appreciated this offering and have taken advantage of the savings. With the discount, the annual fee is \$34,113.74, a savings of \$519.50.

RECOMMENDATION

Staff recommends that the City Council approve and authorize the signing of the 2022 Small Animal Collection Contract with the Humane Society of Jefferson County in the amount of \$34,113.74 for the term of January 1, 2022 thru December 31, 2022.

Note that funds for this contract were included in the 2022 budget in account 01-53-5343-0000 (Health and Social Services).

ATTACHMENTS

Humane Society of Jefferson County Cover Letter, Humane Society of Jefferson County Small Animal Collection Contract

Bringing people and animals together since 1922

October 20, 2021

Michelle Ebbert
Clerk & Treasurer, City of Fort Atkinson
101 N. Main St.
Fort Atkinson, WI 53538

Dear Michelle,

Thank you for continuing to work with the Humane Society of Jefferson County for your animal control services in 2021. We hope your municipality will continue to trust in our expertise and services for the 2022 contracting year.

In an effort to be a good partner in the uncertainty of the pandemic, for the 2021 renewal the HSJC chose not to raise our rates, despite cost increases to our agency. We also gave municipalities the benefit of not charging for increases in population for this past service year.

This year, we face some unprecedented challenges. Nationwide, our industry is reporting 90% of shelters are understaffed and our shelter has faced significant staffing challenges and additional cost increases. The CPI, on which we usually base any rate increase, has gone up a historic 5.4%. As a result, our board has decided on a modest 6 cent (2.5%) increase to the per person rate, amounting to only a 1.25% increase averaged between this year and last year.

Your contract amount for 2022 will be \$2,886.10 monthly or \$34,633.24 per year. If you elect to pay in January again, your cost will be \$34,113.74 including **the 1.5% full payment discount**.

Included along with this letter is a copy of the annual contract. Please sign and return one to us at your earliest convenience.

It is our strong desire to maintain the level of service we provide as well as maintaining relationships with the municipalities that we serve. **Please let us know if you plan any changes to your municipal animal fee structure for residents so we can be ready to go on 1/1/22.**

If you have any questions, please feel free to give me a call at 920-674-2048.

Best regards,



Jeff Okazaki
Executive Director, Humane Society of Jefferson County



THE HUMANE SOCIETY OF JEFFERSON COUNTY, INC.

W6127 Kiesling Road, Jefferson, Wi. 53549

(920) 674-2048 Fax (920) 674-9176

SMALL ANIMAL COLLETION CONTRACT

THIS CONTRACT, made and entered into by and between the **City of Fort Atkinson**, a municipal corporation, organized and existing under and by virtue of the laws of the State of Wisconsin, hereinafter called First Party, and the Humane Society of Jefferson County, Inc., a private non-profit corporation, with its principal place of business in Jefferson County, Wisconsin, hereinafter called the Second Party.

WITNESSETH:

In consideration of this contract, First Party agrees to allow Second Party to retain all boarding fees and agrees to pay **\$2,886.10** monthly or **\$34,633.24** annually, to collect, impound, process, and dispose of all dogs and cats unlawfully at large in the **City**. If the First Party chooses to pay the full annual balance within 30 days of the start of the calendar year, a discount of **1.5%** will be applied to the annual fee, for a total payment of **\$34,113.74**.

The payment to be made by the First Party shall be computed upon the basis of the population of said city as established by the newer of the most recent Federal Census or most current estimate, at the rate of **\$2.78 (Two dollars and seventy-eight cents)** for each person living within such area. The population of the **City of Fort Atkinson** based on most current estimate, is **12,458**.

Second Party in connection herewith specifically agrees to perform the following services:

1. The Second Party will furnish and maintain facilities and equipment adequate for the housing, shelter, care, and disposal of all dogs and cats unlawfully at large, and to impound them under and pursuant to Wisconsin Statutes and ordinances of the **City** now existing or as hereafter amended, the object being to impound such stray dogs and cats and to return to the rightful owner or place in a new home or euthanize same under the ordinances of the First Party. **Animals other than common household pets may be collected and/or boarded for the required holding period. If the animal is not redeemed and reimbursed by the owner, the cost of containing and caring for said animal may be billed to the municipality.**
2. The Second Party will impound and keep such animals above referred to until otherwise disposed of in accordance with Wisconsin Statutes and the ordinances of the First Party, now in force, or as hereafter amended during the term covered by this contract, and will employ and pay competent persons to perform and will collect,

take, keep and dispose of all dogs and cats tendered to it by or from any department of the First Party. Such animals will be received or picked up on a twenty-four-hour basis, seven days a week. For purposes of redemption of stray dogs and cats, the Animal Shelter shall be open at least thirty hours per week.

3. Second Party will wholly cooperate with First Party and any and all departments of the First Party in performance and observance of the ordinances of the First Party and Wisconsin Statutes.
4. Second Party will cooperate with any duly elected or appointed official of the First Party in the prosecution of violations of any ordinance of the First Party in the prosecution of violations of any ordinance of the First Party or Wisconsin Statutes, with respect to dogs or cats. Second Party agrees to maintain telephone answering services and provide two-way communication with at least one animal control vehicle. Second Party agrees to provide First Party with the names and addresses of owners redeeming stray pets after all legal obligations have been met pursuant to ordinances of the First Party.
5. The term of this contract shall be for a period of twelve months starting on **January 1, 2022** and ending on **December 31, 2022**.
6. This contract shall be in full force and effect, and binding upon the parties hereto, when legally executed by the First Party by resolution approved by the **City** of the First Party, and when executed by the Second Party by its proper officers as provided by the Second Party by its proper officers as provided by law.
7. Second Party agrees to fulfill the First Party's requirement under Jefferson County Ordinance 24 to impound any stray dog or cat that is suspect in a bite case, for a ten-day observation period as required by state law.
8. Second Party agrees to carry liability insurance which shall save harmless the First Party and protect the public and any person from any and all claims for damages by reason of bodily injury or property damage arising from the activities by the Second Party under the terms of this contract. Upon approval of this contract by the **City** Council the Second Party shall furnish the First Party with proper affidavits executed by representatives of insurance companies qualified to do business in Wisconsin, evidencing that said insurance company or companies have issued liability insurance policies effective during the life of this contract, protecting the public and any person from injuries or damage sustained by reason of the carrying out of the activities under this agreement. The affidavit shall specifically evidence the following forms of insurance protection:
 - a. Public liability insurance covering all activities and operations performed by the persons directly employed by the Second Party.

- b. Bodily injury liability insurance and property damage liability insurance on any and all motor vehicles employed in the activities and operation of the Second Party under this agreement, whether owned by the Second Party or by other persons, firms, or corporation.
9. Second Party shall have the right to retain any all voluntary contributions received by it in connection with the collection and disposal of animals under the contract and shall further have the right to dispose of such animals as provided for by Wisconsin Statutes and the ordinances of the First Party.
10. In addition thereto, Second Party shall report monthly to the First Party by giving a complete record of all the animals handled by Second Party for the First Party.

IN WITNESS WHEREOF By: _____

the parties have executed this agreement on the _____ day
of _____, **20**_____.

Or by: _____
Mayor/Administrator

Or by: _____
Chairperson

ATTEST:

Clerk

Treasurer

THE HUMANE SOCIETY OF JEFFERSON COUNTY, INC.

By: _____
Executive Director

By: _____
Board President



AGENDA

City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

MEMORANDUM

DATE: November 16, 2021

TO: Fort Atkinson City Council

FROM: Adrian Bump, Chief of Police

RE: Review and possible action relating to the 2022 Squad Car Bid & Request to Execute Order for 2022

BACKGROUND

The Police Department is set to replace two (2) police vehicles in 2022. Funds were proposed in the 2022 Budget under the Capital Improvements Projects Budget in the amount of \$88,000.00. The Police Department requested bids for the 2022 Ford Interceptor SUV. Staff received the attached proposals from Ewald Ford and Griffin Ford.

DISCUSSION

There will be an estimated 6 to 8-month delivery delay from the time of ordering, which is why staff is proposing to order the vehicles now. The actual purchase and payment for these vehicles is not required until delivery. Delivery is guaranteed not to occur until 2022.

FINANCIAL ANALYSIS

Ewald Commercial Vehicle Services. Ewald is the bid winner for the Wisconsin State contract for 2022 Ford Squad cars. Their price was the lowest bid from all submitting dealers in the State. 2022 quote for the Ford SUV: **\$34,655.00** X Two Squads = \$69,310.00 total purchase price.

Griffin Ford. Our local dealer, Griffin Ford also provided a competitive quote for the same Ford Interceptor Squad.

2022 quote for the Ford SUV: **\$36,942.00** X Two Squads = \$73,884.00 total purchase price.

The remaining funds from the CIP for these vehicles will be used to outfit them with squad specific equipment; change over fees; and police graphic applications. Staff is proposing that these purchases, which in addition to the vehicles will not exceed the total \$88,000 budgeted, be authorized through this action in order to move forward when the vehicles arrive (expected in April 2022).

RECOMMENDATION

Staff recommends that the City Council authorize the Police Department to execute the order through Ewald Ford for two (2) new squad cars; and authorize the Police Department to order the additional equipment necessary to complete the squad transition process within the \$88,000

allotted in the 2022 budget, with the caveat that no equipment purchase or acquisition will occur until after January 3, 2022.

Although staff believes purchasing local is beneficial for several reasons, the difference in proposals in 2022 is significant enough to merit use of the state contract to make this purchase from Ewald Ford.

ATTACHMENTS

Ewald Automotive Group Proposal; Griffin Ford Proposal



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Fort Atkinson Police Department

Prepared For: Adrian Bump

920-563-7777

abump@fortpd.com


Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Quote Worksheet

	MSRP
Base Price	\$40,980.00
Dest Charge	\$1,245.00
Total Options	(\$1,392.00)
Subtotal	\$40,833.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$6,178.00)
Subtotal Discount	(\$6,178.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$34,655.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$34,655.00

Comments:

2022 Ford Interceptor Utility Non-Hybrid to your specs as detailed, (similar to '21 quote). Registration fees are not included. Delivery can be anticipated 150-180 days from receipt of your order.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 14540. Data Updated: Aug 26, 2021 12:36:00 AM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Standard Equipment

Mechanical

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH top speed) (STD)
Transmission: 10-Speed Automatic (STD)
3.73 Axle Ratio (STD)
50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.
Transmission w/Oil Cooler
Automatic Full-Time All-Wheel
Engine Oil Cooler
80-Amp/Hr 800CCA Maintenance-Free Battery
Hybrid Electric Motor 220 Amp Alternator
Class III Towing Equipment -inc: Hitch
Trailer Wiring Harness
Police/Fire
1670# Maximum Payload
GVWR: 6,840 lbs (3,103 kgs)
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Steering
19 Gal. Fuel Tank
Dual Stainless Steel Exhaust
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Multi-Link Rear Suspension w/Coil Springs
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
Lithium Ion Traction Battery

Exterior

Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: polished stainless steel hub cover and center caps
Tires: 255/60R18 AS BSW
Steel Spare Wheel

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Exterior

Spare Tire Mounted Inside Under Cargo

Clearcoat Paint

Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook

Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent

Body-Colored Bodyside Cladding and Black Wheel Well Trim

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Power Side Mirrors w/Convex Spotter and Manual Folding

Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster

Deep Tinted Glass

Speed Sensitive Variable Intermittent Wipers

Galvanized Steel/Aluminum Panels

Lip Spoiler

Black Grille

Liftgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

Auto On/Off Projector Beam Led Low/High Beam Headlamps

LED Brakelights

Entertainment

Radio w/Seek-Scan, Speed Compensated Volume Control and Steering Wheel Controls

Radio: AM/FM/MP3 Capable -inc: clock, 4-speakers, Bluetooth interface w/hands-free voice command support (compatible w/most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display

Integrated Roof Antenna

1 LCD Monitor In The Front

Interior

8-Way Driver Seat

Passenger Seat

35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat

Manual Tilt/Telescoping Steering Column

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Interior

Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer

Power Rear Windows and Fixed 3rd Row Windows

Fleet Telematics Modem Selective Service Internet Access

Remote Releases -Inc: Power Cargo Access

Cruise Control w/Steering Wheel Controls

Dual Zone Front Automatic Air Conditioning

HVAC -inc: Underseat Ducts

Locking Glove Box

Driver Foot Rest

Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Day-Night Rearview Mirror

Driver And Passenger Visor Vanity Mirrors

Mini Overhead Console w/Storage and 2 12V DC Power Outlets

Front And Rear Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Carpet Floor Trim

Cargo Features -inc: Cargo Tray/Organizer

Cargo Space Lights

Dashboard Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Systems Monitor

Redundant Digital Speedometer

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Interior

Trip Computer
Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
2 12V DC Power Outlets
Air Filtration

Safety-Mechanical

Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Passenger Knee Airbag
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Back-Up Camera w/Washer

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 100,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Hybrid/Electric Components Years: 8
Hybrid/Electric Components Miles/km: 100,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000


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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
K8A	2022 Ford Police Interceptor Utility AWD	\$40,980.00

COLORS	
CODE	DESCRIPTION
UM	Agate Black

ENGINE		
CODE	DESCRIPTION	MSRP
99B	Engine: 3.3L V6 Direct-Injection (FFV) -inc: (136-MPH top speed), Note: Deletes regenerative braking and lithium-ion battery pack; adds 250-Amp alternator, replaces H7 AGM battery (800 CCA/80-amp) w/H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank w/21.4-gallon *CREDIT*	(\$3,450.00)

TRANSMISSION		
CODE	DESCRIPTION	MSRP
44U	Transmission: 10-Speed Automatic (44U)	\$0.00

OPTION PACKAGE		
CODE	DESCRIPTION	MSRP
500A	Order Code 500A	\$0.00

AXLE RATIO		
CODE	DESCRIPTION	MSRP
—	3.73 Axle Ratio (STD)	\$0.00

PRIMARY PAINT		
CODE	DESCRIPTION	MSRP
UM	Agate Black	\$0.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
51T	Driver Only LED Spot Lamp (Whelen)	\$420.00
59E	Keyed Alike - 1435x	\$50.00
66A	Front Headlamp Lighting Solution -inc: LED low beam/high beam headlamp, wig-wag function and (2) red/blue/white LED side warning lights in each headlamp (factory configured: driver's side white/red/passenger side white/blue), Wiring and LED lights included (in headlamps only; grille lights not included), Controller not included, Grille LED Lights, Siren & Speaker Pre-Wiring	\$895.00
86T	Tail Lamp/Police Interceptor Housing Only -inc: Pre-existing holes w/standard twist lock sealed capability (does not include LED strobe) (eliminates need to drill housing assemblies)	\$60.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
17T	Switchable Red/White Lighting in Cargo Area -inc: Deletes 3rd row overhead map light	\$50.00
55F	Remote Keyless Entry Key Fob w/o Key Pad -inc: Does not include PATS, 4-key fobs, Key fobs are not fobbed alike when ordered w/keyed-alike	\$340.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	Inc.
67V	Front & Rear Police Wire Harness Connector Kit -inc: For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector	\$185.00

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
DI-1	Delivery from Hartford Ford to Fort Atkinson	\$58.00
Options Total		(\$1,392.00)


This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 14540. Data Updated: Aug 26, 2021 12:36:00 AM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD ( Complete)

Price Summary

PRICE SUMMARY		MSRP
Base Price		\$40,980.00
Total Options		(\$1,392.00)
Vehicle Subtotal		\$39,588.00
Destination Charge		\$1,245.00
Grand Total		\$40,833.00

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Data Version: 14540. Data Updated: Aug 26, 2021 12:36:00 AM PDT.

Date: **10/18/2021 9:37 AM**Salesperson: **Dennis Mitchell**Manager: **John Chady****FOR INTERNAL USE ONLY**

CUSTOMER **A. Bump CITY OF FORT ATKINSON P.D.** Home Phone: **(920) 563-7777**
101 N MAIN ST
 Address : **FORT ATKINSON, WI 53538** Work Phone: **(920) 563-7777**
JEFFERSON CO
 E-Mail : Cell Phone: **(920) 222-1550**

VEHICLE

Stock # : New / Used : **New** VIN : Mileage : **0**
 Vehicle : **2022 Ford Police Interceptor Utility** Color :
 Type : **Base All-Wheel**

TRADE IN

Payoff : VIN : Mileage :
 Vehicle : Color :
 Type :

Selling Price	43,035.00
Discount	6,631.00
Adjusted Price	36,404.00
Total Purchase	36,404.00
Trade Allowance	
Trade Difference	
Service Fee	349.00
Non Tax Fees	189.00
Trade Payoff	
Cash Deposit	
Balance	36,942.00

Customer Approval: _____

Management Approval: _____

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

CNGP530

VEHICLE ORDER CONFIRMATION

10/18/21 10:40:23

==>

Dealer: F41379

2022 EXPLORER 4-DOOR

Page: 1 of 2

Order No: F999 Priority: A3 Ord FIN: QQ188 Order Type: 5B Price Level: 215

Ord Code: 500A Cust/Flt Name: FORTATKINSON

PO Number:

RETAIL

RETAIL

K8A	4DR AWD POLICE	\$40980		51R	DRV LED SPT LMP	\$395	371
	.119" WHEELBASE			549	PWR MIRR HTD	60	56
UM	AGATE BLACK			55F	KEYLESS - 4 FOB	340	
9	CLTH BKTS/VNL R			63B	SD MARKER LGHTS	290	273
6	EBONY			63L	QTR GLASS LIGHT	575	541
500A	EQUIP GRP			66A	FRONT HDLMP PKG	895	841
	.AM/FM STEREO				.GRILL WIRING		
99B	3.3L V6 TI-VCT	(3450)		67V	CONNECTOR KIT	185	174
44U	10SPD AUTO TRAN	NC					
	FLEET SPCL ADJ	NC					
19V	R CAM ON DEMAND	230	217				
21L	FRONT AUX LIGHT	550	517				
425	50 STATE EMISS	NC					
43D	COURTESY DISABL	25	24				
47A	ENGINE IDLE	260	244				

TOTAL BASE AND OPTIONS 43035

TOTAL 43035

THIS IS NOT AN INVOICE

* MORE ORDER INFO NEXT PAGE *

F8=Next

F2=Return to Order

F3/F12=Veh Ord Menu

F1=Help

F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC06143

CNGP530

VEHICLE ORDER CONFIRMATION

10/18/21 10:40:33

==>

Dealer: F41379

2022 EXPLORER 4-DOOR

Page: 2 of 2

Order No: F999 Priority: A3 Ord FIN: QQ188 Order Type: 5B Price Level: 215

Ord Code: 500A Cust/Flt Name: FORTATKINSON

PO Number:

RETAIL

RETAIL

.WIRING KIT-RR

TOTAL

\$43035

.WIRING KIT-FRT

THIS IS NOT AN INVOICE

68G RR DR/LK INOP 75 71

76R REVERSE SENSING 275 259

85R RR MOUNT PLATE 45 42

86T RR TAILLAMP HSG 60 56

FLEX-FUEL

153 FRT LICENSE BKT NC

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

B4A NET INV FLT OPT NC

DEST AND DELIV 1245

TOTAL BASE AND OPTIONS 43035

F7=Prev

F1=Help

F2=Return to Order


F3/F12=Veh Ord Menu


F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC06143

 = INCLUDED IN BASE BID = \$32718⁰⁰

 = PER PRICE GUIDELINES \$3644⁰⁰

 = 6% OFF OPTION = 42⁰⁰

MY 2021 or NEWER Ford LAW ENFORCEMENT - HYBRID & gas driven Vehicles - EWALD'S HARTFORD FORD

Make	Model	Bid Item	Body Style	MANUFACTURER BASE ORDER CODE	Drive				Engine										Equipment Appendices				
					FWD	RWD	AWD	4X4	Hybrid	Est. mpg City	E85 (Y/N)	6 Base	Est. mpg City	E85 (Y/N)	6 Turbo	Est. mpg City	E85 (Y/N)	6 Base	Est. mpg City	E85 (Y/N)	Required	Optional	
Ford	Police Interceptor Utility	F37A	SUV	K8A			X		\$35,869.00	23/24	NO	\$32,718.00	17/23	NO	\$36,574.00	17/22	NO				R2	O9	
Ford	Expedition Special Service	F29	SUV	U1F		X									\$35,482.00	17/23	NO				R3	O9A	
Ford	Expedition Special Service	F30	SUV	U1G				X							\$38,219.00	17/22	NO						
Ford	Expedition MAX Special Service	F29M	SUV	K1F		X									\$38,139.00	17/23	NO						
Ford	Expedition MAX Special Service	F30M	SUV	K1G				X							\$40,876.00	16/21	NO						
Ford	F150 Police Responder - SuperCrew w/5.5' Box	F31	Truck	W1P				X							\$34,254.00	18/23	NO				R3	O9B	
Ford	F150 Special Service - Crew w/5.5' Box	F32	Truck	W1C		X			\$34,046	25/26	NO				\$29,313.00	18/24	NO	\$28,752.00	17/24	YES			
Ford	F150 Special Service - Crew w/5.5' Box	F32A	Truck	W1E				X	\$36,579	24/24	NO				\$31,803.00	18/23	NO	\$31,285.00	16/22	YES			
Ford	F150 Special Service - Crew w/6.5' Box	F32B	Truck	W1C		X			\$34,180	25/26	NO				\$29,446.00	18/24	NO	\$28,886.00	17/24	YES			
Ford	F150 Special Service - Crew w/6.5' Box	F32C	Truck	W1E				X	\$37,067	24/24	NO				\$32,290.00	18/23	NO	\$31,773.00	16/22	YES			
Provide a standard percentage (%) discount for additional Manufacturer Models not listed above or that may have not been released at the time of this bid.								10%															
NOTE: DISCOUNT PERCENT (%) SHALL BE OFF OF CURRENT MANUFACTURER MSRP																							

FORD OPTIONAL EQUIPMENT - EWALD'S HARTFORD FORD

Appendix O9

FORD POLICE INTERCEPTOR UTILITY - OPTIONAL EQUIPMENT

Description	Dealer Order Code	NET PRICE
1st & 2nd Row Carpet Floor Covering -inc: front and rear floor mats	16C	\$118.00
100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$296.00
Aux Air Conditioning Note: Not available with Cargo Storage Vault (63V)	17A	\$573.00
Backup Alarm	BU-ALARM	\$125.00
Ballistic Door-Panels (Level III+) – Driver Front-Door Only	90D	\$1,490.00
Ballistic Door-Panels (Level III+) – Driver & Pass Front-Doors	90E	\$2,979.00
Ballistic Door-Panels (Level IV+) – Driver Front-Door Only	90F	\$2,270.00
Ballistic Door-Panels (Level IV+) – Driver & Pass Front-Door Only	90G	\$4,541.00
BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z) Note: Includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B/54Z	\$512.00
Body Panel Decals Installed (WisDOT Supplied) Per WisDOT Specs Including: 1) DOT door shields on left front and right front doors; 2) Single full-length stripe down and right sides of vehicle 3)"State Patrol" lettering on left rear and right rear quarter panels 4) "State Patrol" lettering on trunk lid 5)"Proudly Serving Since 1939" lettering on left and right rear quarter panels 6) Barricade stripes on rear bumper 7) "Move Over" bumper stickers		\$300.00
Cloth Front Bucket Seats w/Cloth Rear - HD Charcoal Black, Unique	F6	\$56.00
Dark Car Feature – Courtesy lamps disabled when any door is opened Note: Not available with Daytime Running Lamps (942)	43D	\$24.00
Daytime Running Lamps	942	\$42.00
Deflector Plate	76D	\$315.00
Dome Lamp – Red/White in Cargo Area	17T	\$47.00
Doors/Locks (Select only one of the below shaded options)		
Hidden Door-Lock Plunger w/Rear-door handles inoperable1 1 Options 68L, 68G, 52H and 52P not available in any combination	52P	\$150.00
Rear-Door Handles Inoperable / Locks Inoperable1 1 Options 68L, 68G, 52H and 52P not available in any combination	68G	\$71.00
Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless) 1 Options 68L, 68G, 52H and 52P not available in any combination	18D	NO CHARGE
Engine Block Heater	41H	\$85.00
Front Console Plate – Delete Note: Not available with option: 67G, 67H, 67U, 85R	85D	NO CHARGE
Front Headlamp Lighting Solution – Includes base LED Low beam/Incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights – Includes pre-wire for grille LED lights, siren and speaker (60A) – Wiring, LED lights included. Controller "not" included Note: Not available with option: 67H Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66A	\$841.00
Front Interior Visor Light Bar (LED) – Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner. (Red/Red or Blue/Blue operation. White "take down" and "scene" capabilities) Note: Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U) Ensure all upfit or associated option code costs are included in Net Price	96W	\$1,076.00
Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue) Note: Requires 60A Ensure all upfit or associated option code costs are included in Net Price	21L	\$517.00
H8 AGM Battery (900 CCA/92-amp)	19K	\$103.00

Interior Upgrade Package – 1st and 2nd Row Carpet Floor Covering – Cloth Seats – Rear – Center Floor Console less shifter w/unique Police console finish plate – Includes Console – Top Plate – Finish 3 (incl. 2 cup holders) – Floor Mats, front and rear (carpeted) – Deletes the standard console mounting plate (85D) Note: Not available with options: 67G, 67H, 67U, 85R, 96W, 96T	65U	\$367.00
Installation of Thunderstruck push bumper (purchased by vendor & mounted to WisDOT specifications. Additional cost for optional models	Install Setina Bumper	INSTALLATION \$450
Keyed Alike – 1111x	59J	\$47.00
Keyless Entry, Remote - Key FOB without Keypad *** QUANTITY OF 4 FOBs Programmed *** NOTE: KeyFOBs CANNOT be keyed (FOB'd) alike	55F	REQUIRED IN BASE SPEC
Mirrors – Heated Sideview Note: Not required when ordering BLIS® (heated mirror is included with BLIS®)	549	\$56.00
Noise Suppression Bonds (Ground Straps)	60R	\$94.00
OBD – II Split Connector – Allows up to 2 devices to be connected to the vehicle's OBD– II port	61B	\$52.00
Pre-wiring for grille LED lights, siren and speaker	60A	\$47.00
Perimeter Anti-Theft Alarm – Activated by Hood, Door or Liftgate – Requires Key Fob (55F) Note: Cannot be ordered with Keyed-Alike options	593	\$112.00
Police Engine Idle feature – This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.	47A	\$244.00
Police Perimeter Alert – detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level 1. Doors will lock and windows will automatically go up at level II. Includes visual display in center stack with tracking. Available on MY2020 or newer	68B	\$635.00
Police Wire Harness Connector Kit - Front/Rear For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector	67V	\$174.00
Power passenger seat (6-way) w/manual recline and lumbar	87P	\$306.00
Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) Note: Not available with option 96W	76P	\$136.00
Ready for the Road Package: All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus – Whelen Cencom Light Controller Head with dimmable backlight – Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2nd row seat) – Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails – High current pigtail – Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Rear console plate (85R) – contours through 2nd row; channel for wiring – Grille linear LED Lights (Red / Blue) and harness – 100-Watt Siren / Speaker – Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) Note: Not available with options: 66A, 66B, 66C, 67G, 67U and 65U	67H	\$3,379.00
Rear Lighting Solution – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) – LED lights only. Wiring, controller "not" included Note: Not available with option: 67H Note: LED lights only – does "not" include wiring or controller Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66C	\$428.00
Rear Quarter Glass Side Marker LED Lights (Driver side – Red / Passenger side – Blue)	63L	\$541.00

Rear Spoiler Traffic Warning Lights (LED) – Fully integrated in rear spoiler for enhanced visibility – Provides red/blue/amber directional lighting Note: Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U) Ensure all upfit or associated option code costs are included in Net Price	96T	\$1,405.00
Rear Camera On-Demand – allows driver to enable rear camera on-demand (10-second timer)	19V	\$217.00
Rear Center Seat Delete (includes center seat delete tray) Note: Not available with 65U or vinyl rear seats	85S	NO CHARGE
Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror) Note: This option would replace the camera that comes standard in the 4" center stack area. Note: Camera can only be displayed in the 4" center stack (std) "OR" the rear view mirror (87R)	87R	NO CHARGE
Reverse Sensing	76R	\$259.00
Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue) – Located on backside of exterior mirror housing – LED lights only. Wiring, controller "not" included. Note: Requires 60A Note: Recommend using Cargo Wiring Upfit Package (67G), Ready for the Road Package (67H) or Ultimate Wiring Package (67U) Ensure all upfit or associated option code costs are included in Net Price	63B	\$273.00
Spot Lamp Prep Kit, Driver Side Note: Does not include spot lamp housing and bulb	51P	\$132.00
Spot Lamp Prep Kit, Dual Side Note: Does not include spot lamp housing and bulbs	51W	\$264.00
Spot Lamp - LED Bulb - Driver Only (Unity)	51R	\$371.00
Spot Lamp - LED Bulb - Driver Only (Whelen)	51T	\$394.00
Spot Lamp - Dual (driver and passenger) (Unity)	51S	\$582.00
Spot Lamp - Dual (driver and passenger) (Whelen)	51V	\$625.00
Tail Lamp / Police Interceptor Housing Only – Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies) Note: Not available with options: 66B and 67H	86T	\$56.00
Tail Lamp Lighting Solution – Includes base LED lights plus two (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps – LED lights only. Wiring, controller "not" included Note: Not available with option: 67H Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66B	\$405.00
Ultimate Wiring Package Includes the following: – Rear console mounting plate (85R) – contours through 2nd row; channel for wiring – Pre-wiring for grille LED lights, siren and speaker (60A) – Wiring harness I/P to rear cargo area (overlay) ○ Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) ○ One (1) 10-amp siren/speaker circuit engine cargo area – Rear hatch/cargo area wiring – supports up to six (6) rear LED lights – Does "not" include LED lights, side connectors or controller ○ Recommend Police Wire Harness Connector Kits 47C and 21P Note: Not available with options: 65U, 67G, 67H	67U	\$526.00
Underbody Deflector Plate (engine and transmission shield)	76D	\$315.00
Wheel Covers (18" Full Face Wheel Cover) Note: Only available with the standard Police wheel, not available with 64E	65L	\$56.00
18" Painted Aluminum Wheel Note: Spare wheel is an 18" conventional (Police) black steel wheel	64E	\$447.00
Provide a standard percentage (%) discount for additional options available from Manufacturer not listed above NOTE: DISCOUNT PERCENT (%) SHALL BE OFF OF CURRENT MANUFACTURER MSRP		6%



City of Fort Atkinson
Fire Department
124 Milwaukee Ave. W
Fort Atkinson, WI 53538

MEMORANDUM

DATE: November 16, 2021

TO: Fort Atkinson City Council

FROM: Daryl Rausch, Fire Chief

RE: Review and possible action relating to the authorization of ARPA Funds for training Advanced Emergency Medical Technicians in the City of Fort Atkinson Fire Department

BACKGROUND

The Fire Department has been responding to an increasing number of EMS calls over the last several years. Staff is proposing to spend \$49,980 from the American Rescue Plan Act (ARPA) Fund to provide Advanced Emergency Medical Technician training for 12 current volunteers in the City's Fire Department in order to better serve the residents in the service area.

DISCUSSION

Over the last three years, the Department has seen a steady increase in use of the ambulance when EMS call volume exceeds the capacity of the City's contracted EMS provider, Ryan Brothers Ambulance (RBA). In 2021, the Department is on-pace to exceed 100 calls for EMS service for the first time.

The City's EMS unit is currently licensed at a Basic Life Support (BLS) level. If the Department receives a call for service that requires a higher level of care, staff has to call for a unit that can provide Advanced Life Support (ALS). About 50 percent of calls require ALS-level care.

In cases where the City calls for ALS assistance, that assistance normally comes from Jefferson EMS, and there is a 10-30-minute delay in arrival. In those cases, the Department then splits the revenue for the EMS transport with the assisting agency.

There have been several times over the last year when Jefferson EMS was unavailable to provide ALS service. In such cases, the patient and staff must wait even longer for mutual aid from another ALS service provider from a community farther away. In one particular incident earlier this fall, no mutual aid ambulances were available to provide ALS service for a critical patient.

The Department currently has 3 members who are Paramedics, 1 Advanced Emergency Medical Technician (EMT-A), 15 Emergency Medical Technicians (EMTs), and 4 Emergency Medical Responders (EMRs). The Department is licensed to provide BLS service by the State.

The Department desires to train 12 volunteer EMTs to the EMT-Advanced level. If this request is approved and the training is completed, this will allow the Department to upgrade the operational plan with the State to provide ALS-level care to patients. ALS is a better quality of care for patients, improves patient outcomes, and also allows reimbursement from insurance companies at a higher rate.

FINANCIAL ANALYSIS

The following table outlines the costs associated with this proposal.

FAFD Advanced Emergency Medical Technician Training Proposal		
Training Description	Cost per Volunteer	Total Cost (12)
EMTA Class Fee	\$ 1,000.00	\$ 12,000.00
Student Stipend	\$ 2,000.00	\$ 24,000.00
Books	\$ 240.00	\$ 2,880.00
Uniforms	\$ 125.00	\$ 1,500.00
Testing Fees	\$ 250.00	\$ 3,000.00
Class Supplies	\$ 550.00	\$ 6,600.00
TOTALS	\$ 4,165.00	\$ 49,980.00

The estimated costs associated with this training include the class fees for MATC Madison (\$12,000), Textbooks (\$2,880), Class uniforms (\$1,500), Class supplies (\$6,600), and state test fees (\$3,000). This proposal also includes a stipend (\$2,000 per student) in lieu of Paid-on-Call wages payable to each student upon completion of the class and successfully passing the state certification test. Funds for EMTA training were included as a placeholder in the 2022 Budget Document under Section 20 – ARPA Fund.

Having 12 volunteer staff members with the EMT-Advanced training certification will allow the City to provide better service to patients through ALS practices. The Department will also be able to charge higher rates for ALS transports when appropriate, and the City will retain the full amount of the ALS transport fees. The latter is expected to provide an additional \$13,750 in revenue annually (based on 100 EMS calls).

Under the City's current contract with RBA, the Department cannot take EMS calls if RBA is available. The Department intends to continue under the terms of the current contract through its end on December 31, 2022. If a referendum question is approved by the City Council and approved by the City's voters in April 2022, the Department will be well-prepared to hire from within the existing volunteer members to fill any full-time positions in 2023. However, if a referendum question is not approved by the Council or the voters, then the Department will continue to be well-prepared to provide ALS service to all individuals within the service area when needed.

RECOMMENDATION

Staff recommends that the City Council authorize the use of \$49,980 of ARPA funds (within the response to COVID-19 category) to provide EMT-A training for 12 Fire Department Volunteers with the goal of providing an improved level of service and improved health outcomes to our citizens.